





MUSIC Special Events Supplemental Application

P.O. Box 650 • 57 Parker Rd. • Barre, VT 05641  
800-548-4301 • www.neee.com

Special Events:

Hazard 1

- Animal Shows - Cat/Dog
- Art Shows
- Auctions
- Bake Sales
- Banquets
- Bazaars
- Beauty Pageants
- Bingo Nights
- Booths at Fairs
- Charity Balls
- Choir Performances
- Church Dinners
- Corn Roasts
- Craft Fair / Show
- Dance Recitals
- Educational Seminars
- Exhibitions-Indoor/Outdoor  
(Attendance of 1,000 or less)
- Fashion Shows
- Flower Shows
- Fund Raising Dinners
- Garage Sales
- Garden Parties
- Garden Tours
- Historical Home Tours
- Hobby Shows
- Music Recitals
- Pancake Breakfasts
- Picnics
- Public Lectures
- Refreshments Stands-Fairs
- Rummage Sales
- Scout Jamborees
- Senior Citizen Functions
- Square Dance Contests
- Student Car Washes
- Talent Shows
- Attendance less than  
2,500 and/or more than 5 days

Hazard 2 (Submit)

- Antique Auto Shows
- Bike-a-thons/Bike Races
- Boat Shows - Indoor
- Golf Tournaments
- Horse Shows
- Meetings or Conventions
- Races (Bike, Run, Walk)
- Social Gatherings
- Sporting Events \*
- Tennis Tournaments
- Theatre Shows
- Trade Shows
- Walk-a-thons
- Wedding Receptions
- Attendance greater than 2,500  
but less than 5,000 &/or more  
than 5 days

Hazard 3 (Submit)

- Amusement Devices \*
- Animal Rides
- Any risk with the sale of  
alcoholic beverages
- Other (describe)
- Auto Races \*
- Circuses & Carnivals
- Concerts \*
- Dog & Horse Races \*
- Demolition Derbies \*
- Fairs
- Fireworks Exhibitions - \*  
Sponsor Risk Only
- Liquor Liability - Incl. Host
- Rodeos / Parades \*
- Attendance greater than  
5,000 and/or more than 5 days

\* (For Asterisks, See Supplemental Questions Below)

Description of Event:

Location(s) of event: \_\_\_\_\_

Date(s) of event: \_\_\_\_\_ Length of event: (# days including set up & take down) \_\_\_\_\_

Total attendance: \_\_\_\_\_ Maximum occupancy allowed: \_\_\_\_\_ # of Participants: \_\_\_\_\_

Estimated age group: From \_\_\_\_\_ To \_\_\_\_\_ Total Receipts: \$ \_\_\_\_\_

Certificates of Insurance:

If applicant is sponsor, does the operator have liability insurance?  Yes  No



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If yes, carrier name: \_\_\_\_\_ Limits of Liability: \_\_\_\_\_

Are Certificates of Insurance obtained?  Yes  No

Do participants and spectators sign a Waiver of Liability agreement?  Yes  No

Liquor Exposure:

Are alcoholic beverages sold?  Yes  No

If yes, does applicant have a Liquor Liability policy in force?  Yes  No

Are alcoholic beverages sold by a 3<sup>rd</sup> party?  Yes  No

If yes, is their Liquor Liability coverage in force?  Yes  No

Are Certificates of Insurance obtained?  Yes  No

\* (Please refer to Liquor Liability MUSIC Sheet for Overture & applicable states)

Traffic Control:

Is applicant responsible for crowd and traffic control?  Yes  No

If no, who is responsible: \_\_\_\_\_

Are parking areas organized & clearly lit with parking and exit signs posted?  Yes  No

Is a parade route able to handle the size & height of floats?  Yes  No

Are cross streets and alleys barricaded?  Yes  No

Security:

Does applicant employ security?  Yes  No

Is security armed?  Yes  No

Type of security?  Employed Security  Independent Security  Off-duty Police Officers  Chaperones

Is there a written emergency plan in the event of an accident?  Yes  No

Are Certificates of Insurance obtained from independent security companies?  Yes  No

Is the security provider in agreement with the applicant for hold harmless risk?  Yes  No

First Aid Exposure:

Are First Aid facilities available at events?  Yes  No

If yes, please provide brief description and who will be in charge for total operation: \_\_\_\_\_

\* Rodeo Exposure:



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- Are signs posted to prohibit spectators from entering unauthorized areas?  Yes  No
- Is the rodeo conducted in an area with protective barriers?  Yes  No
- If yes, please describe what type? \_\_\_\_\_
- Is the distance between barrier and spectators at least 3 feet?  Yes  No
- Any pro-circuit participants?  Yes  No
- \* Amusement Rides Exposure:**
- Do rides have a clearly marked age, height and size limitations?  Yes  No
- Are rides set up and taken down by trained and experienced personnel?  Yes  No
- Do employees of the insured supervise rides/devices?  Yes  No
- Do the ride operators have insurance coverage in force?  Yes  No
- Will ride operators hold applicant harmless?  Yes  No
- When not in use are rides secured and inaccessible?  Yes  No
- Are the rides maintained and inspected?  Yes  No
- Are Logs and Records kept for maintenance and inspection?  Yes  No
- How often are rides maintained and inspected? (describe) \_\_\_\_\_

- \* Fireworks Exposure:**
- Distance between fireworks staging area and spectators? \_\_\_\_\_
- Are spectators allowed in the staging area?  Yes  No
- Is the pyrotechnician licensed?  Yes  No
- Does the pyrotechnician have insurance coverage in force?  Yes  No

- \* Entertainment Exposure:**
- If a concert, check type of music?
- |                                      |                                     |   |  |
|--------------------------------------|-------------------------------------|---|--|
| <input type="checkbox"/> Alternative | <input type="checkbox"/> Blue Grass | <input type="checkbox"/> Classical              | <input type="checkbox"/> Country/Western |
| <input type="checkbox"/> Gospel      | <input type="checkbox"/> Gothic     | <input type="checkbox"/> Hip-Hop                | <input type="checkbox"/> Jazz            |
| <input type="checkbox"/> R&B         | <input type="checkbox"/> Rap        | <input type="checkbox"/> Other (describe) _____ |  |
- Will the applicant provide alcoholic beverages?  Yes  No
- If yes, does applicant have Liquor Liability coverage in force?  Yes  No

- \* Stadium Exposure:**
- Are bleachers or platforms used?  Yes  No
- If yes, what type?  Portable  Permanent
- Construction type:  Wood  Metal  Concrete



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Age of bleachers or platforms: \_\_\_\_\_ Height of bleachers or platforms: (feet) \_\_\_\_\_

Are back and side railings provided?  Yes  No

Are spectators warned & protected from potential flying objects?  Yes  No

Are there any physical hazards in the surrounding areas that are dangerous to the spectators?  Yes  No

Are spectators allowed to participate in the event?  Yes  No

Is there a public address system, clearly audible, in the stadium?  Yes  No

Is there a backup electrical supply in case of an emergency?  Yes  No

In the past 3 years has any company ever cancelled, non-renewed, declined or refused to issue similar insurance to you?  Yes  No

If yes, please describe. \_\_\_\_\_

Do you have any known events occurred prior to the proposed effective date of this policy that may result in a claim?  Yes  No

If yes, please describe. \_\_\_\_\_

Loss History

| Date of Loss | Description of Loss | Amount Paid | Amount Reserved | Claims Status (Open or Closed) |
|--------------|---------------------|-------------|-----------------|--------------------------------|
|              |                     |             |                 |                                |
|              |                     |             |                 |                                |
|              |                     |             |                 |                                |
|              |                     |             |                 |                                |

Prior Carrier Information

| Year | Carrier | Premium |
|------|---------|---------|
|      |         |         |
|      |         |         |
|      |         |         |
|      |         |         |



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This questionnaire does not bind the Applicant nor the Company to complete the insurance, but it is agreed that the information contained herein shall be part of the basis of the contract should a policy be issued. By signing you are hereby certifying that all information is accurate to the best of your knowledge.

Applicants Signature \_\_\_\_\_

Date \_

Agents Signature \_\_\_\_\_

Date \_